



RAMCHANDRA SANSKRITIK KRIDA MANDAL'S

**C P COLLEGE OF EDUCATION**

Jalna, Tq-Jalna Dist-Jalna

Approved by NCTE, Govt. of Maharashtra & affiliated to Bamu Chh Sambhajinagar.

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# ANNUAL REPORT OF THE GRIEVANCE REDRESSAL

*Rat*

PRINCIPAL

Ramchandra Sanskritik Krida Mandal  
C. P. College of Education, Jalna



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## ANNUAL REPORT OF THE GRIEVANCE REDRESSAL COMMITTEE FOR THE ACADEMIC YEAR 2022-2023

The first Grievance Redressal committee meeting for the Academic year 2022-2023 was held on 23.08.2023 at 10.30 am in Principal Chamber.

The Second Grievance Redressal Committee meeting for the Academic year 2022-2023 was held on 22.03.2022 at 10.30 am in Principal Chamber.

The agenda of the meeting was to discuss about the ways to resolve the Grievances received by the students.

The Details are given below

S. No.	Issue Date	Issue	Complaint by	Action taken Date	Action Taken by the committee
1	20.08.2023	Fans not working	II year students	25.08.2023	Committee brought to the notice of the management that the fans which are not working were repaired and few were replaced by new one.
2	20.08.2023	White board visibility problem	I year students	25.08.2023	Committee brought to the notice of the management and makes it clearly visible.
3	21.03.2022	Canteen menu price Related	I year students	26.03.2022	Committee discussed with the canteen committee to make the menu prices reasonable.

  
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## ANNUAL REPORT OF THE GRIEVANCE REDRESSAL COMMITTEE FOR THE ACADEMIC YEAR 2021-2022

The first Grievance Redressal committee meeting for the Academic year 2021-2022 was held on 23.07.2022 at 10.30 AM in Principal Chamber.

The Second Grievance Redressal Committee meeting for the Academic year 2021-2022 was held on 24.08.2021 at 10.30 AM in Principal Chamber.

The agenda of the meeting was to discuss about the ways to resolve the Grievances received by the students.

The Details are given below

S.No	Issue Date	Issue	Complaint by	Action taken Date	Action Taken by the committee
1	20.07.2022	Wi-Fi Coverage Problem in college campus	II year students	25.07.2022	Approved for Increase the speed of Wi-Fi.
2	20.08.2021	Mobile Lost	I year students	26.08-2021	Committee brought to the notice of the Management With the help of floor In charge Committee traced the CC footage and found the Mobile phone.

  
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## ANNUAL REPORT OF THE GRIEVANCE REDRESSAL COMMITTEE FOR THE ACADEMIC YEAR 2020-2021

The first Grievance Redressal committee meeting for the Academic year 2020-2021 was held on 23.09.2021 at 10.30 am in Principal Chamber.

The Second Grievance Redressal Committee meeting for the Academic year 2020-2021 was held on 22.03.2020 at 10.30 am in Principal Chamber.

The agenda of the meeting was to discuss about the ways to resolve the Grievances received by the students.

The Details are given below

S. No.	Issue Date	Issue	Complaint by	Action taken Date	Action Taken by the committee
1	20.09.2021	Establish Uninterrupted Wi-Fi Facility In Student Rooms	II year students	25.09.2021	As per the request from the students provided the Wi-Fi facility in the Campus.
2	20.09.2021	Request to repair the student tables as they are completely damaged	I year students	25.09.2021	With rest to the Grievance received from students all the class room student benches were repaired.
3	21.03.2020	Request To Increase The Number Of Text Books In Library	I year students	26.03.2020	Further instructions have been given to the concerned committee members to look in the matter and give latest information available in the library. Based on the information it has been decided to increase the number of books in the library.

  
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## ANNUAL REPORT OF THE GRIEVANCE REDRESSAL COMMITTEE FOR THE ACADEMIC YEAR 2019-2020

The first Grievance Redressal committee meeting for the Academic year 2019-2021 was held on 23-08-2020 at 10.30 am in Principal Chamber.

The Second Grievance Redressal Committee meeting for the Academic year 2019-2020 was held on 22-04-2019 at 10.30 am in Principal Chamber.

The agenda of the meeting was to discuss about the ways to resolve the Grievances received by the students.

The Details are given below

S.No.	Issue Date	Issue	Complaint by	Action taken Date	Action Taken by the committee
1	20.08.2020	Water Filter Cooling Problem	II year students	25.08.2020	Committee brought to the notice of the management and water filter was repaired to effective cooling.
2	21.04.2019	Request to increase the number of text books in Library	I year students	25.04.2019	This grievance was brought to the notice of management through principal. The management provides the Number of text books in library.
3	21.04.2019	Request to monitor the quality of food in canteen	II year students	25.04.2019	This Grievance has been redressed with due concern. Given strict instructions to monitor the food quality regularly to canteen committee members

  
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## ANNUAL REPORT OF THE GRIEVANCE REDRESSAL COMMITTEE FOR THE ACADEMIC YEAR 2018-2019

The first Grievance Redressal committee meeting for the Academic year 2018-2019 was held on 23.08.2019 at 10.30 am in Principal Chamber.

The Second Grievance Redressal Committee meeting for the Academic year 2018-2019 was held on 22.02.2018 at 10.30 am in Principal Chamber.

The agenda of the meeting was to discuss about the ways to resolve the Grievances received by the students.

The Details are given below

S.No.	Issue Date	Issue	Complaint by	Action taken Date	Action Taken by the committee
1	20.08.2019	Library Timings Related	I year students	25.08.2019	Committee discussed with Library committee to instruct the librarian to make library timings flexible.
2	21.02.2018	Request to supply continuous drinking water in Main block	I year students	26.02.2018	This grievance was brought to the notice of management through principal. The management provided a continuous water supply and appointed a supervisor for regular supervision.
3	21.02.2018	Class Room Window Glass Repair	II year students	26.02.2018	Committee brought to the notice of management and repaired the window pane.

  
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Proof related to Mechanisms for submission  
of online/offline students' grievances

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## Mechanisms for submission of online/offline students' grievances

The Grievance Redressal Mechanism is constituted to be implemented in the institute to address the grievance related to students, women harassment, ragging, maintenance and other related issues. The grievance committee members investigate the cases through following mechanism:

- 1 An individual has to submit a grievance form
- 2 The submitted form is reported to the IQAC.
- 3 The IQAC then review the grievance and forward to Principal office or concerned Department/HOD.
- 4 The concerned section will then takes action and submit the report to the grievance committee for the closure of grievance within stipulated time.
- 5 The information about the action taken is communicated to the individual who has put up the grievance.

  
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## Faculty Grievance form

Name of the Faculty(optional):	
Grievance Details:	

Signature

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## Grievance Resolution form

Recommendation of the committee:	
Action Taken:	

## Student Grievance form

Name of the Student(optional):	
Grievance Details:	

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## Grievance Resolution form

Recommendation of the committee:	
Action Taken:	

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Suggestion / complaint Box have been installed in all the department blocks in which the Students, drop their grievances and their suggestions for improving the Academics /Administration in the college.



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The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

The students can register their grievances in online at

### Grievance Redressal

Name of Person :	<input type="text"/>
Category :	Student <input type="button" value="v"/>
Department :	<input type="text"/>
E-mail :	<input type="text"/>
Phone No :	<input type="text"/>
Grievance Summary :	<input type="text"/>
<input type="button" value="SUBMIT"/>	

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